



HOW TO USE PHILIPS SPEECHEXEC DICTATION HUB

A guide for customers

WHAT IS THE PHILIPS SPEECHEXEC DICTATION HUB?

SpeechExec Dictation Hub service enables you to use all the benefits of a professional smartphone dictation solution, without incurring additional costs from underlying server infrastructure, or losing time and money for maintenance and support. With minimum effort and definable costs you can record dictations via Android, BlackBerry, iPhone Smartphones and transfer them to your company. SpeechExec Dictation Hub will send the dictation files to a predefined email address (e.g. to the secretary for transcription) or FTP location. So no matter where your dictations have to be recorded they will be sent rapidly to their destination. Therefore this service is an extraordinary addition to the classic digital dictation machines with the ergonomic design from Philips.

Philips Dictation Hub is the ideal solution for customers using SpeechExec Standard or Pro software.

PHILIPS

Philips SpeechExec dictation recorder for Smartphones

1. DOWNLOAD THE APP

Open your app store and search for Philips Dictation Recorder:

• FOR iPhone:



• FOR ANDROID:



• FOR BLACKBERRY 7.X / 10.X



Available in English / German / French / Spanish / Dutch

2. INSTALLATION

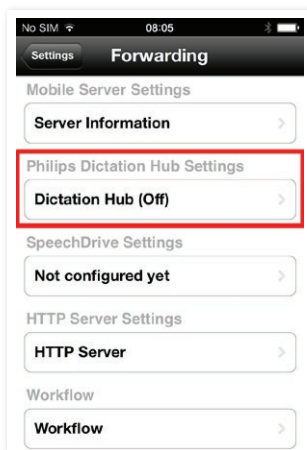


Once the download is complete, a notification should automatically appear on the notification bar – the area on top of the phone with the time and battery icons, etc. The above step should automatically start the process of installation of the application onto the mobile device. When prompted by the device, click on install. After the installation is complete, click on open to start the application. It may also be started from the home screen just like any other application.

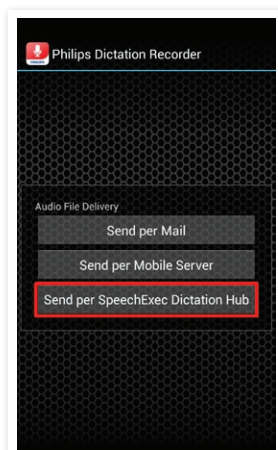
3. FREE 30-DAY TRIAL

After installation, you can sign up for a free 30 day trial for Dictation Hub. iPhone users go to Settings/Forwarding. On Android you will see a screen at the start where you can select your preferred method of delivery. BlackBerry 7.X users select Settings/Setup Assistant. BlackBerry 10.X users go to Settings/Delivery.

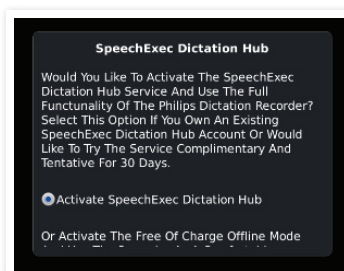
iPhone



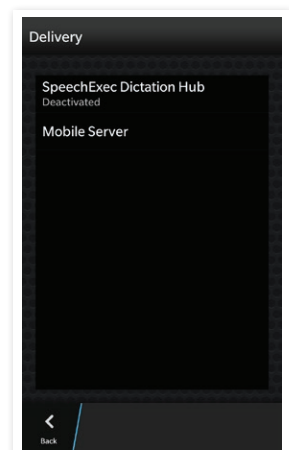
Android



BlackBerry 7.X



BlackBerry 10.X



Philips SpeechExec dictation recorder for Smartphones

4. EASY CONFIGURATION

Before you can use your mobile device with Dictation Hub, there are some simple steps that need to be completed.

After you accept the License Agreement, select the Recipient's and Author's email address. Also add your author's initials for better recognition by the transcriptionists.

Select your preferred audio format; we recommend using DSS format for the SpeechExec environment. You can also select MP3 or WAV Audio Format. On the last step, select your preferred language. You can choose German, French, Spanish, and Dutch; English is active by default.

Shortly after, you will receive a confirmation email with registration data. This email is very important for later settings and configuration and contains your Customer Number.

4.1 SPEECHEXEC DICTATION HUB CONFIGURATION FOR IOS

The screenshots show the following steps in the configuration process:

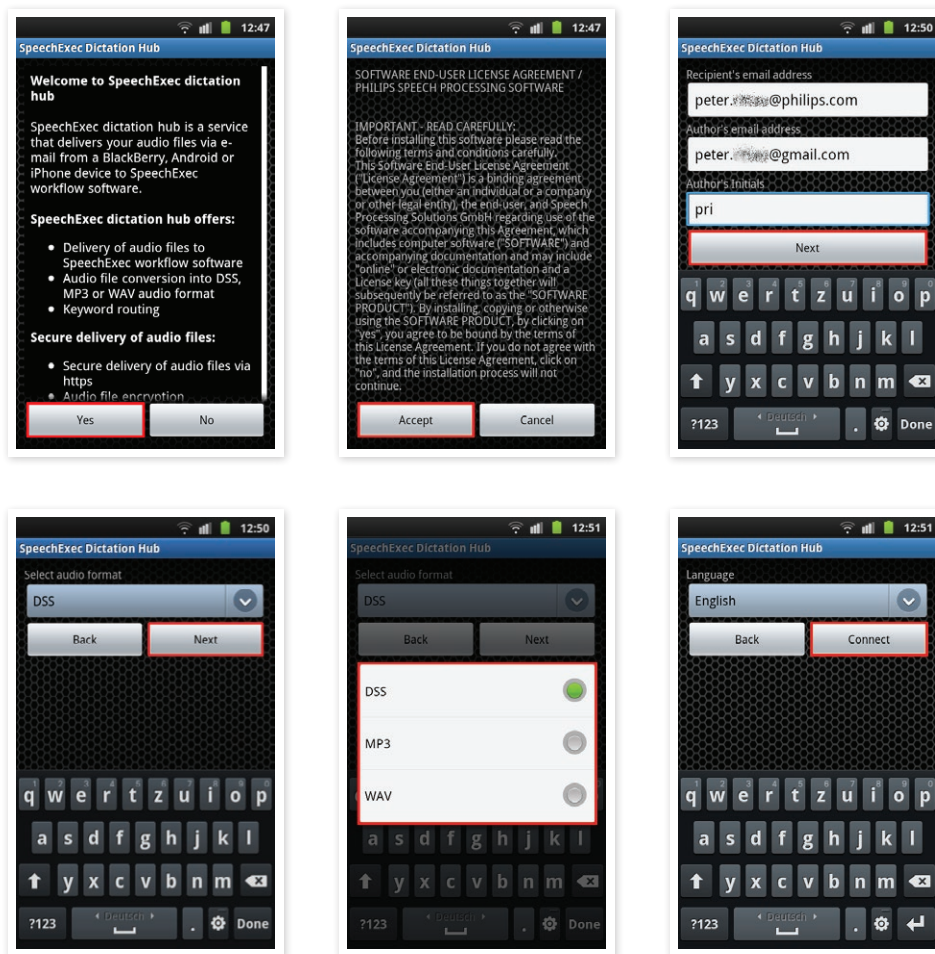
- Welcome:** Introduction to the SpeechExec dictation hub, listing features like audio file delivery, conversion, keyword routing, encryption, and secure delivery. It offers a 30-day free trial and asks for acceptance.
- EULA:** Software End-User License Agreement for Philips Speech Processing Software. It includes important terms and conditions and asks for acceptance.
- Email:** Fields for the email address where author messages should be sent (e.g., manager@companyname.com) and the author's initials (e.g., Peter_pri). It also asks for the email address where dictations should be sent (e.g., office@companyname.com).
- Format:** Selection of the preferred file format for dictations. Options are DSS (Philips), MP3 (Universal), and WAV. DSS (Philips) is selected.
- Finish:** Selection of the preferred language for email messages. Options are English, German, French, Spanish, and Dutch. English is selected.

Prepare and configure Dictation Hub for first use. Put the Recipient's and Author's email address into predefined fields.

Select your preferred audio format, using DSS format for the SpeechExec environment.

Philips SpeechExec dictation recorder for Smartphones

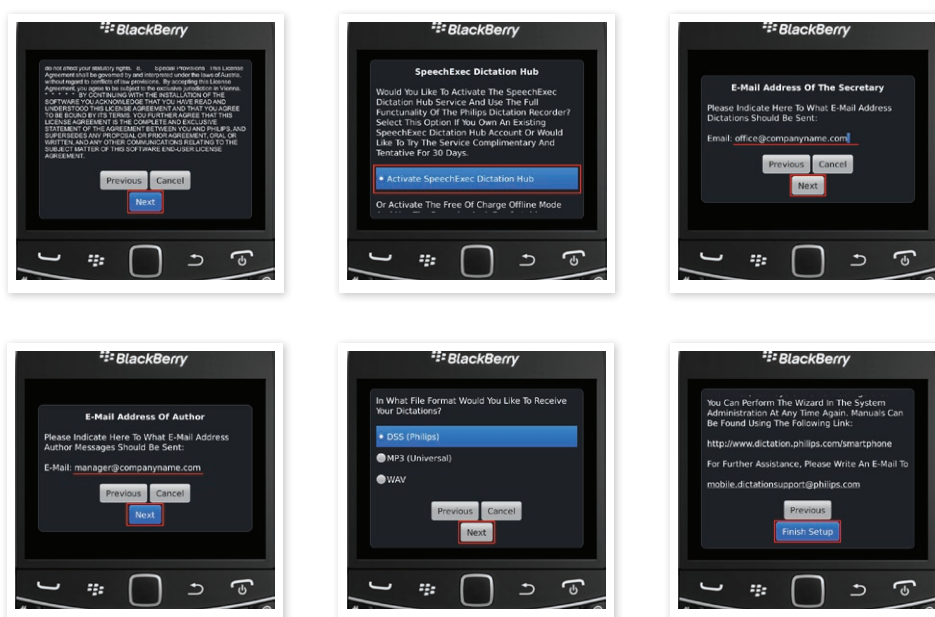
4.2 SPEECHEXEC DICTATION HUB CONFIGURATION FOR ANDROID OS



Prepare and configure Dictation Hub for first use. Put the Recipient's and Author's email address into the predefined fields.

Select your preferred audio format, using DSS format for the SpeechExec environment.

4.3 SPEECHEXEC DICTATION HUB CONFIGURATION FOR BLACKBERRY 7.X

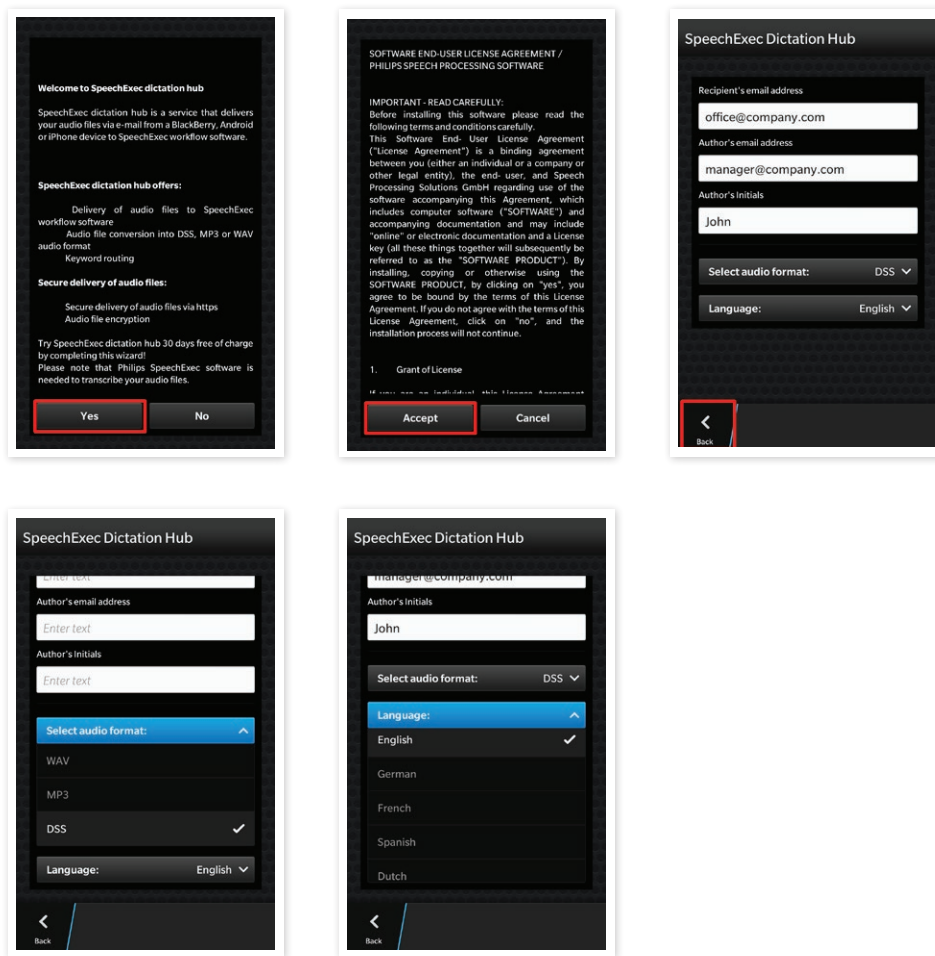


Prepare and configure Dictation Hub for first use. Put the Recipient's and Author's email address into the predefined fields.

Select your preferred audio format, using DSS format for the SpeechExec environment.

Philips SpeechExec dictation recorder for Smartphones

4.4 SPEECHEXEC DICTATION HUB CONFIGURATION FOR BLACKBERRY 10.X



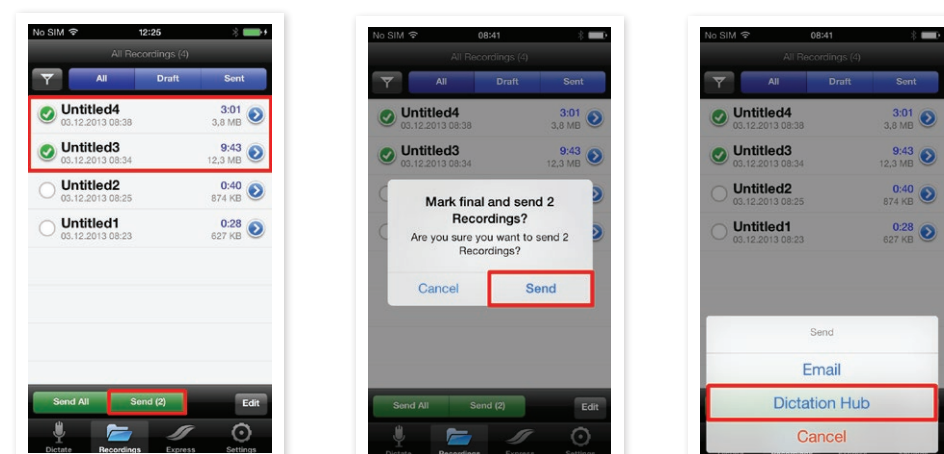
Prepare and configure Dictation Hub for first use. Put the Recipient's and Author's email address into the predefined fields.

Select your preferred audio format, using DSS format for the SpeechExec environment.

5. SEND A DICTATION VIA DICTATION HUB

Philips SpeechExec Dictation Hub is the easiest way to send a voice message. Distribution of messages depends on predefined keywords, and audio conversion from a device-specific file format into standard DSS, MP3 or WAV – all that's done for you by the Dictation Hub.

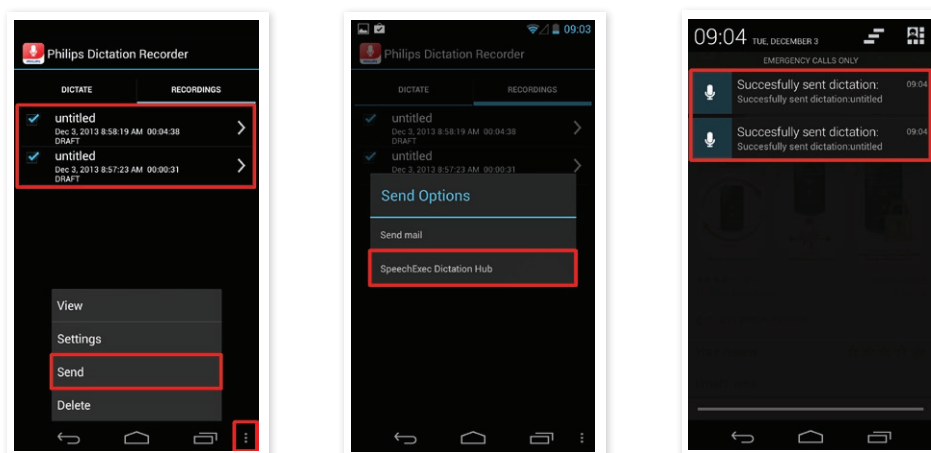
5.1 SPEECHEXEC DICTATION HUB CONFIGURATION FOR IOS



Your iPhone sends a dictation in only three steps. All necessary disclosures like email addresses of recipients and audio file format are already stored in the configuration for Dictation Hub.

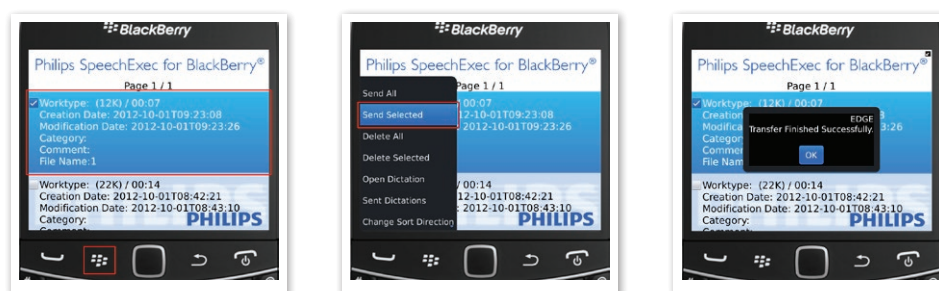
Philips SpeechExec dictation recorder for Smartphones

5.2 SPEECHEXEC DICTATION HUB CONFIGURATION FOR ANDROID OS



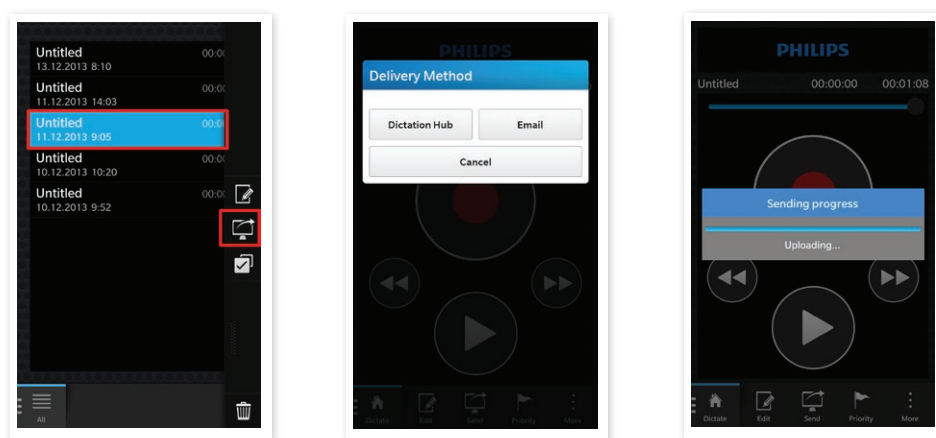
Your Android smartphone sends a dictation in only three steps. All necessary disclosures like email addresses of recipients and audio file format are already stored in the configuration for Dictation Hub.

5.3 SPEECHEXEC DICTATION HUB CONFIGURATION FOR BLACKBERRY 7.X



Only three steps and your BlackBerry 7.X is able to send a dictation. All the necessary disclosures like Email address for recipients and audio file format are already stored in the configuration for Dictation Hub.

5.4 SPEECHEXEC DICTATION HUB CONFIGURATION FOR BLACKBERRY 10.X



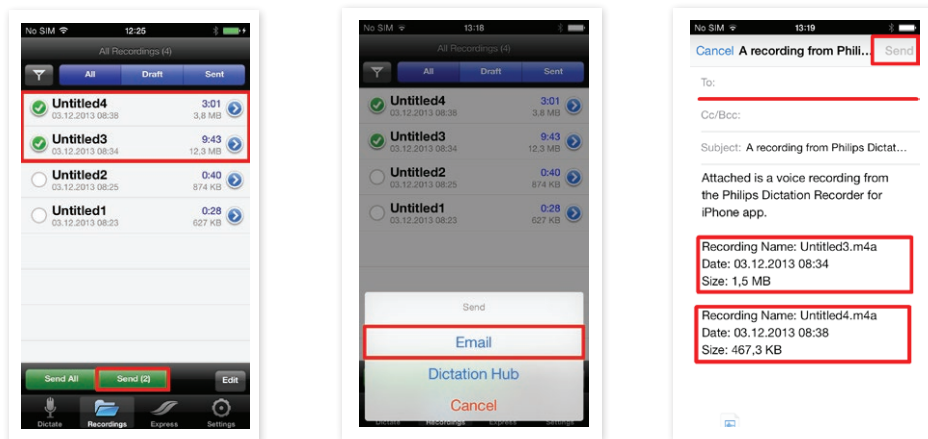
Only three steps and your BlackBerry 10.X is able to send a dictation. All the necessary disclosures like Email address for recipients and audio file format are already stored in the configuration for Dictation Hub.

Philips SpeechExec dictation recorder for Smartphones

6. SEND A DICTATION VIA EMAIL

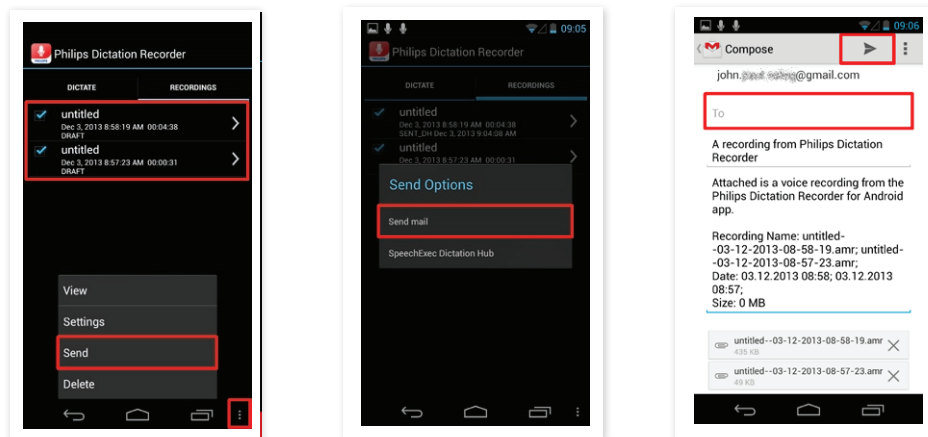
Every dictation can be quickly and easily sent via email. Select one or more dictations from your Recordings Folder, tap on the SEND button, select the email option and enter an email recipient or select one from address book.

6.1 SEND A DICTATION VIA EMAIL WITH IOS



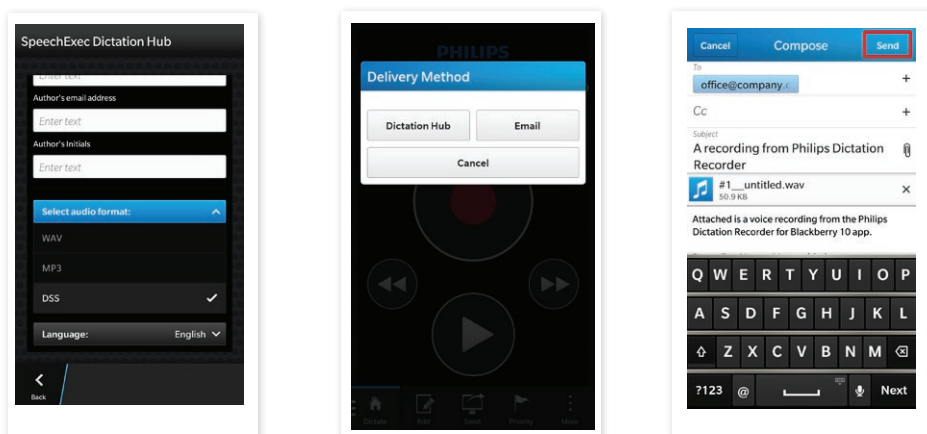
Please note that audio files sent via the Smartphone email client cannot be integrated into the SpeechExec professional workflow. After arriving in the recipient's email inbox, the audio files can be opened in 3rd party media players, for example Quick Time or Windows Media Player.

6.2 SEND A DICTATION VIA EMAIL WITH AN ANDROID OS



Select the desired dictation, touch send mail, input the recipient email address and touch Send.

6.3 SEND A DICTATION VIA EMAIL WITH BLACKBERRY 10.X



Select the desired dictation, touch send mail, input the recipient email address and touch Send.

Please note: This option is not available for BlackBerry 7.x.

7. WHERE CAN I BUY A PHILIPS SPEECHEXEC DICTATION HUB LICENSE?

If you liked the 30 day trial and would like to extend your license, please contact your MDC partner.
For contact detail please visit our website's dealer locator:



Issue date
2014-02-17
Version 2.0

© 2014 Speech Processing Solutions GmbH.
All rights reserved.

Philips and the Philips' shield emblem are registered trademarks of Koninklijke Philips Electronics N.V. and are used by Speech Processing Solutions GmbH under license from Koninklijke Philips Electronics N.V. All trademarks are the property of their respective owners.

www.philips.com/dictation